

APPENDIX 1

Extract of Executive Board Sub Committee Minutes Relevant to the Safer Halton Policy and Performance Board

EXECUTIVE BOARD MINUTES 30TH MARCH 2006

EXB206 SEN REVIEW – THE LEARNING SUPPORT SERVICE

The Board considered a report of the Strategic Director – Children and Young People providing an update on the consultation recently undertaken in respect of the proposed review of the Learning Support Service, and outlining a proposed Structure for the new service, subject to a second stage consultation with those affected.

RESOLVED: That

- (1) the results of the consultation be noted;
- (2) the proposed structure for the new Halton Special Educational Needs Service be endorsed for a second stage consultation with the affected service employees and their union representatives;
- (3) subject to the outcomes of the consultation, the timescale for implementation be agreed;
- (4) under the delegated authority of the Strategic Director – Children and Young People, in consultation with the appropriate Portfolio holder, the Learning Support Service be disestablished and steps taken for the development of the new Halton Special Educational Needs Service; and
- (5) authority to implement the “At Risk” procedure for staff in Learning Support Services be granted.

Strategic
Director –
Children and
Young People

EXB188 SCHOOL ADMISSION ARRANGEMENTS 2007/8

The Board considered a report of the Strategic Director – Children and Young People regarding school admission arrangements for 2007/8 which had been prepared in accordance with the School Standards and Framework Act 1998, the Education Act 2002 and associated regulations.

It was noted that the statutorily required consultation paper had been issued to head teachers and governing bodies of all nursery, infant, junior, primary and secondary schools; the four diocesan authorities responsible for voluntary aided schools in Halton; and neighbouring authorities in January 2006. The consultation paper did not propose any changes to the current over-subscription criteria for admission to Local Authority (LA) maintained community and voluntary controlled schools which were in accordance with Department for Education and Skills (DfES) recommendations contained within the School Admissions Code of Practice.

Following an audit of the admissions process by the Council's Internal Audit Section, it had been recommended that Local Performance Indicators (LPIs) be introduced for 2006/7 and subsequent years in respect of meeting first preference applications. The Halton Admissions Forum had agreed targets of 94% for primary schools and 91% for secondary schools for 2006: actual preferences met were 94% for primary and 92% for secondary schools. The Forum would be considering LPIs for 2007 at its next meeting.

RESOLVED: That

- (1) the Admissions Policy and Co-ordinated Schemes for primary and secondary admissions for the 2007/8 academic year be approved; and
- (2) the setting of Local Performance Indicators for meeting first preference applications in 2006/7 and subsequent years be noted.

Strategic
Director –
Children and
Young People

EXECUTIVE BOARD MINUTES 20TH APRIL 2006

EXB208 THE AGREED SYLLABUS FOR RELIGIOUS EDUCATION

The Board considered a report of the Strategic Director – Children and Young People outlining the recommendations of both the Agreed Syllabus Conference and the Life Chances and Employment Policy and Performance Board (PPB) to adopt the revised Agreed Syllabus for Religious Education (RE).

It was noted that, as statutorily required, an Agreed Syllabus Conference had been established to review and revise the RE syllabus for introduction in community and voluntary controlled schools in September 2006. A working

group had been established made up of Conference members and co-opted teachers representing as far as possible primary, secondary and special education phases. This working group had produced a draft revised Syllabus that was subsequently agreed by the Conference at its meeting held on 27th February 2006. The Syllabus had also been considered by the Life Chances and Employment PPB on 6th March 2006.

If agreed, the revised RE Syllabus would be implemented in the schools it was relevant for in September 2006.

RESOLVED: That the revised Agreed Syllabus for Religious Education produced by the Agreed Syllabus Conference be adopted for implementation with effect from 1st September 2006.

Strategic
Director –
Children and
Young People

EXECUTIVE BOARD SUB-COMMITTEE 6TH FEBRUARY 2006

ES142 ACCEPTANCE OF TENDER FOR NEW BUILDING WORKS AT WARRINGTON ROAD CHILDRENS CENTRE, WIDNES

The Sub-Committee were advised on five tenders received relating to the proposed building works at Warrington Road Children's Centre. The lowest tender received, from Walter Carefoot & Sons Ltd., exceeded the client's allocated budget and cost savings totalling £136,184.90 had been negotiated with the contractor reducing the building costs to a revised tender of £1,657,946.10 which was now within the client's budget.

RESOLVED: That the acceptance of a revised tender for the building works at Warrington Road Children's Centre submitted by Walter Carefoot and Sons Limited in the sum of £1,657,946.10 be noted.

EXECUTIVE BOARD SUB COMMITTEE 27TH FEBRUARY 2006

ES154 TO SEEK WAIVER OF CONTRACT STANDING ORDERS TO ENABLE THE COUNCIL TO ENTER INTO A JOINT COLLABORATION PROJECT WITH TRIBAL TECHNOLOGY

The Sub-Committee considered a request to waive Contract Standing Orders to enable the Council to enter into a joint collaboration project with Tribal Technology (TTL) to develop electronic enablement of a Common Assessment Framework (CAF) within the Children and

Young People Database, at a cost of £20,000 in respect of their consultancy fees. CAF is a further module of the system already in place for other local authority functions. The software would run in partnership with the authority's existing Tribal Technology systems.

Since the Authority was moving towards a fully integrated Children and Young People system to meet the future needs of the authority including information sharing assessment (Child Index and CAF) it was vital that electronic enablement of CAF was also integrated.

It was noted that establishing a new, multi-agency case management system at a local authority (or greater) level would not appear to be a credible solution to the requirement for electronic enablement of the CAF. The preferred option was to develop the e- CAF in collaboration with TTL.

RESOLVED: That

- (1) the Strategic Director, Children and Young People be authorised to develop electronic enablement of CAF within the Children and Young People's database for £20,000 in respect of their consultancy fees; and
- (2) on this occasion in the light of exceptional circumstances namely that compliance with Standing Orders was not possible due to there being only one possible consultant, Standing Orders 2.1 - 2.13 relating to Contracts be waived pursuant to Standing Order 1.6.

Strategic Director
Children & Young
People